



# COLEG GWENT FURTHER EDUCATION CORPORATION BOARD

Meeting to be held, Tuesday 10 December 2024 at 5.00pm

Venue: Torfaen Learning Zone

## AGENDA

1	Verbal	Welcome, Apologies & Declaration of Interests	ML/MC	5.00pm	5 mins
2	Verbal	Chair's update - including Staff & Student Governor appointment recommendation	ML		
<b>PREVIOUS MEETING 22 October 2024</b>					
3a	B24.11	• Draft Minutes & Confidential Appendices	ML		5 mins
3b	B24.12	• Matters Arising	ML/MC		
<b>DECISIONS</b>					
4	B24.13	Principals Report with Strategy Seminar follow up & Estates proposals (including NKQ – Matthew Curtis of Welsh Government MiM Team)	NG	5.15pm	1hr
5	B24.14	Finance & Resources Committee Recommendations: • Committee Terms of Reference • Financial Outturn & endorsement of Annual Report & Accounts	AB/LJA	6.15pm	10mins
6	B24.15	Audit Committee Recommendations a) Annual Report & Accounts 2023-24 b) PwC Annual Audit Report 2023-24 c) Annual Assessment of Financial Health 2023-24 d) TIAA Annual Internal Audit Report 2023-24 e) Audit Committee Annual Report 2023-24 Audit Committee Terms of Reference ( <b>Appendix 3</b> to committee report)	CF/LJA	6.25pm	20mins
7	B24.16	Governance Officer's Annual Report 2023-24	MC	6.45pm	10mins
8	B24.17	Governance & Membership Committee Recommendations: • Appointments to the Board • Re-appointment – Mr M Bin-Sufyan • Terms of Reference – G&M/Remuneration & Emergency Special Committees • Governance Self-assessment summary	SB	6.55pm	15mins
9	B24.18	Confidential Documents Review	MC	7.10pm	10mins
<b>REPORTING (SILENT PAPERS)</b>					
<b>Comments &amp; questions to be submitted to Governance Officer by 9 December 2024</b>					
10	B24.21	KPI Dashboard			
11	B24.19	Committee Assurance Reports: a) Audit Committee b) F&R Committee c) C&Q Committee (draft minutes only) d) G&M Committee			
12	B24.20	Assurance update – Operational Steering Group Minutes			
13		Classification of Business			
14		Any other Business			
Close: 7.30pm					

Next Board meeting – 25 March 2025