



# COLEG GWENT FURTHER EDUCATION CORPORATION

Meeting to be held, Tuesday 28 March 2023 at 5.00pm - Torfaen Learning Zone

## AGENDA

1		Welcome, Apologies & Declaration of Interests	ML/MC	5 mins	5.00pm
<b>PREVIOUS MEETING - 13 December 2022</b>					
2a	22.16	• To approve - Draft Minutes & Confidential Appendices	SB	5 mins	
2b	22.17	• Matters Arising	SB/MC		
<b>KEY UPDATES</b>					
3	22.18	Principal's Report (with update on 23/24 pay negotiations)	GL	10 mins	5.10pm
4	22.19	Strategic KPI Balance Scorecard	CLT	10 mins	5.20pm
5	22.22	Strategy Seminar Reflection/follow-up - with Confidential item for approval	SB/GL	15 mins	5.35pm
<b>ITEMS FOR APPROVAL or RATIFICATION</b>					
6	22.20	Finance & Resources Committee Report (with Mid-Year forecast) & Recommendations:	AB & LJA	15 mins	5.50pm
	22.20a	• Advance Approval - 2023/24 Capital Projects Budget			
	22.20b	• Opening of new bank accounts			
	22.20c	• HR Policies:			
		a. Managing Change	c. Dignity at Work		
		b. Grievance	d. Family Leave		
7	22.30	Ratification of Chair's Action - HiVE CEP	MC/ML	5 mins	6.05pm
8	22.21	Curriculum & Quality Committee Report & Recommendations:	ES & NG	15 mins	6.10pm
	22.21a	• College Self-assessment Report & QDP			
	22.21b	• HE Self-assessment Report & QDP			
	22.21c	• HE Annual Academic Assurance Statement			
9	22.23	Ratification of Chair's Action - Appointment of Student Governors	MC/ML	5 mins	6.15pm
10	22.24	Coleg Gwent Publication Scheme	MC	5 mins	6.20pm
<b>ASSURANCE ITEMS</b>					
11	22.25	Audit Committee Report	MV & LJA	10 mins	6.25pm
<b>CORPORATION BUSINESS</b>					
12	22.27	Schedule of Delegation review (for approval)	MC	10mins	6.35pm
13	22.28	Governance & Membership Committee Report & Recommendations:	SB & MC	15 mins	6.45pm
	-	• Appointment of External Member of the Audit Committee			
	-	• Re-appointment - Lizzie Swaffield			
	22.28a	• Audit Committee Terms of Reference - minor amendment			
	22.28b	• Board Diversity Statement			
	22.28c	• Governance Self-assessment Report 2021/22			
	22.28d	• Corporation Code of Conduct, Values & Behaviours			
	22.28e	• Succession & Membership Policy			
<b>SILENT PAPERS</b>					
14	22.26	Assurance Updates:			
		• Safeguarding	• Information Governance		
		• Diversity & Inclusion	• Health, Safety & Sustainability		
15	22.29	Use of the Seal			
	Verbal	Classification of business	MC	5 mins	7.05pm
		Any other business		Close::	7.15pm

