



**COLEG GWENT FURTHER EDUCATION CORPORATION**  
**Meeting to be held, Tuesday 13 December 2022 at 5.00pm**  
**Boardroom, Crosskeys Campus**  
**Draft AGENDA**

1		Welcome, Apologies & Declaration of Interests	ML/MC	5.00pm	5mins
		Chair's update - Governor Resignation			
<b>PREVIOUS MEETING - 19 July 2022</b>					
2a	22.02a & b	<ul style="list-style-type: none"> <li>To approve - Draft Minutes &amp; Confidential Appendices</li> </ul>	ML	5.05pm	5mins
2b	22.03	<ul style="list-style-type: none"> <li>Matters Arising</li> </ul>	ML/MC		
<b>KEY UPDATES</b>					
3	22.04	Principal's Report	GL	5.10pm	10mins
4	22.05	<u>Curriculum &amp; Quality Committee Report including:</u>	ES/NG	5.20pm	15mins
		<ul style="list-style-type: none"> <li>Annual Safeguarding Report 2021/22</li> <li>Learner Recruitment</li> </ul>			
<b>ITEMS FOR APPROVAL (including committee recommendations)</b>					
5	22.07	<u>Audit Committee Report &amp; Recommendations:</u>	MV/LJA	5.35pm	20mins
	22.07a	<ul style="list-style-type: none"> <li>Annual Report &amp; Financial Statements 2021/22</li> </ul>			
	22.07b	<ul style="list-style-type: none"> <li>PwC Annual Audit Report 2021/22</li> </ul>			
	22.07c	<ul style="list-style-type: none"> <li>TIAA Internal Audit Annual Report 2021/22</li> </ul>			
	22.07d	<ul style="list-style-type: none"> <li>Annual Self-assessment of Financial Health 2021/22</li> </ul>			
	22.07e	<ul style="list-style-type: none"> <li>Annual Report of the Audit Committee 2021/22</li> </ul>			
	22.07f	<ul style="list-style-type: none"> <li>2022/23 Internal Audit Strategy &amp; Plan</li> </ul>			
	22.07g	<ul style="list-style-type: none"> <li>2022/23 Corporate Risk Register</li> </ul>			
	22.07h	<ul style="list-style-type: none"> <li>Treasury Management Policy</li> </ul>			
6	22.08	<u>Finance &amp; Resources Committee Report &amp; Recommendations:</u>	AB/LJA	5.55pm	15mins
	22.08a	<ul style="list-style-type: none"> <li>Finance Report &amp; Q1 Forecast</li> </ul>			
	22.08b	<ul style="list-style-type: none"> <li>Hive Heads of Terms (approval)</li> </ul>			
	22.08c	<ul style="list-style-type: none"> <li>Information Security Framework (Tier 1 Policy)</li> </ul>			
	22.08d	<ul style="list-style-type: none"> <li>F&amp;R Committee Terms of Reference</li> </ul>			
7	22.09	Chair's Action: Fee Policy - Internal Audit Contract - Cost of Living Uplift	ML	6.10pm	10mins
8	22.10	Governance Officer's Annual Report 2021/22	MC	6.20pm	5mins
9	22.11	HR Policies: Grievance, Disciplinary & Sickness Absence	LJA	6.25pm	10mins
<b>ITEMS FOR MONITORING/ASSURANCE or</b>					
10	Verbal/ demonstration	Key Performance Indicators/Balance Scorecard	LJA	6.35pm	15mins
11		Assurance Reports:			
	22.12	<ul style="list-style-type: none"> <li>Safeguarding</li> </ul>			
	22.13	<ul style="list-style-type: none"> <li>Health, Safety &amp; Sustainability</li> </ul>			
	22.14	<ul style="list-style-type: none"> <li>Diversity &amp; Inclusion</li> </ul>			
<b>CORPORATION BUSINESS</b>					
12	22.15	<u>Governance &amp; Membership Committee Report &amp; Recommendations:</u>	SB	6.50pm	15mins
		<ul style="list-style-type: none"> <li>Reappointments - Mr M Preece &amp; Mr C Freegard</li> <li>G&amp;M Committee Annual Report (for assurance)</li> <li>Governance Self-assessment feedback</li> <li><b>Appointment - Student Governors TBC</b></li> </ul>			
13	Verbal	Classification of business	MC		
14		<b>Any other business</b>			
		<b>Confidential</b> - Recommendations of the Remuneration Committee	ML	7.05pm	