



Financial Contingency Fund (FCF) PROCEDURE

The Financial Contingency Fund is provided annually by the Welsh Government, the college manages the FCF, aimed at removing barriers to learning for learners in financial hardship. Access to financial support via this fund will depend on household income and individual circumstances. Learners who are eligible for the Educational Maintenance Allowance (EMA) for 16 to 18 year olds, or the Welsh Government Learning Grant (WGLG) for those learners aged 19 years and over, or any learner experiencing financial hardship can apply for financial support from the FCF.

The FCF is open to post 16 year old learners and is a limited fund.

The FCF can support students with the cost of bus fares. Students eligible for support from their Local Authority must also apply for this funding. Learners aged 16-21 must also apply for a My Travel Pass

The FCF can support students with childcare fees. There is a maximum allocation per day towards the costs of childcare fees, for one child only. Learners must use a registered Childminder or Nursery.

The FCF can be used towards course related costs including equipment, uniform, books and trips and Disclosure and Barring Service (DBS) check where applicable etc.

The FCF can support students with the cost of meals. A daily meal allowance is available for students. Usually either student or parents / guardians need to show that they are in receipt of one of the following benefits:

- income support
- income based jobseeker's allowance
- support under Part VI of the Immigration and Asylum Act 1999
- income-related employment and support allowance
- child tax credit (but not working tax credit) if your annual income as assessed by tax credits does not exceed £16,190
- guarantee element of pension credit
- working tax credit 'run-on' (the payment someone may receive for a further four weeks after they stop qualifying for
- working tax credit)
- universal credit (not in work)
- universal credit (in work) where your award is based on net annual earnings of under £7,400 from your employment or self-employment

The Manager (Customer Services) is responsible for developing appropriate procedures for the overall management of the FCF. The Customer Services Team are responsible for administering all applications to the fund. Procedures may need to be adjusted annually depending on Welsh Government guidance, priorities in supporting learners and funds available.

The Manager (Customer Services) can make decisions for discretionary payments to learners based on evidence provided.

Aseiad o'r Effaith ar y Gymraeg/ Welsh Language Impact Assessment

Welsh Language Standards				
What impact will the implementation of this proposal have on compliance with the Welsh Language Standards and wider Welsh language development?				
Welsh Language Standards:	Positive Impact ✓	No Impact ✓	Negative Impact ✓	Evidence of impact and if applicable, justification if determining proportionate means of achieving legitimate aims exists
<p>Pan fyddwch yn llunio polisi newydd, neu'n adolygu neu'n addasu polisi sydd eisoes yn bodoli, rhaid i chi ystyried pa effeithiau, os o gwbl (pa un ai yw'r rheini'n bositif neu'n andwyol) y byddai'r penderfyniad polisi yn eu cael ar— (a) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (b) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.</p> <p>When you formulate a new policy, or review or revise an existing policy, you must consider what effects, if any (whether positive or adverse), the policy decision would have on — (a) opportunities for persons to use the Welsh language, and (b) treating the Welsh language no less favourably than the English language.</p> <p>Rhaid ichi lunio a chyhoeddi polisi ar ddyfarnu grantiau neu ddarparu cymorth ariannol (neu, pan fo'n briodol, ddiwygio polisi sydd eisoes yn bodoli) sy'n ei gwneud yn ofynnol ichi ystyried y materion a ganlyn pan fyddwch yn gwneud penderfyniadau ynghylch dyfarnu grant neu ddarparu cymorth ariannol—</p> <p>a) paeffeithiau, os o gwbl (a pha un a yw'r rheini'n bositif neu'n andwyol), y byddai dyfarnu grant neu ddarparu cymorth ariannol yn eu cael ar— (i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (ii)</p>		<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		

<p>peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg; (b) sut y gellid gwneud neu weithredu penderfyniad (er enghraifft, drwy osod a modau) fel y byddai'n cael effeithiau positif, neu effeithiau mwy positif, ar— (i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg; (c) sut y gellid gwneud neu weithredu penderfyniad (er enghraifft, drwy osod amodau) fel na fyddai'n cael effeithiau andwyol, neu fel y byddai'n cael effeithiau llai andwyol ar— (i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg; (ch) a oes angen ichi ofyn i'r ymgeisydd am grant am unrhyw wybodaeth ychwanegol er mwyn eich cynorthwyo i asesu effaith dyfarnu grant neu ddarparu cymorth ariannol ar— (i) cyfleoedd i bersonau ddefnyddio'r Gymraeg, a (ii) peidio â thrin y Gymraeg yn llai ffafriol na'r Saesneg.</p> <p>You must produce and publish a policy on awarding grants or providing financial assistance (or, where appropriate, amend an existing policy) which requires you to take the following matters into account when you make decisions in relation to the awarding of a grant or providing financial assistance —(a) what effects, if any (and whether positive or negative), the awarding of a grant or providing financial assistance would have on— (i) opportunities for persons to use the Welsh language, and (ii) treating the Welsh language no less favourably than the English language; (b) how the decision could be taken or implemented (for example, by imposing conditions) so that it would have positive effects, or increased positive effects, on— (i) opportunities for persons to use the Welsh language, and (ii) treating the Welsh language no less favourably than the English language; (c) how the decision could be taken or implemented (for example, by imposing conditions) so that it would not have adverse effects, or so that it would have decreased adverse effects on— (i) opportunities for persons to use the Welsh language, and (ii) treating the Welsh</p>		✓		
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<p>language no less favourably than the English language; (ch) whether you need to ask the applicant for any additional information in order to assist you in assessing the effects of awarding a grant or providing financial assistance on— (i) opportunities for persons to use the Welsh language, and (ii) treating the Welsh language no less favourably than the English language.</p>				
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