



COLEG GWENT FURTHER EDUCATION CORPORATION
Meeting to be held, Tuesday 13 December 2022 at 5.00pm
Boardroom, Crosskeys Campus
AGENDA

1		Welcome, Apologies & Declaration of Interests	ML/MC	5.00pm	5mins
		Chair's update			
PREVIOUS MEETING - 19 July 2022					
2a	22.02a & b	<ul style="list-style-type: none"> To approve - Draft Minutes & Confidential Appendices 	ML	5.05pm	5mins
2b	22.03	<ul style="list-style-type: none"> Matters Arising 	ML/MC		
KEY UPDATES					
3	22.04	Principal's Report	GL	5.10pm	10mins
4	22.05	Curriculum & Quality Committee Report including:	ES/NG	5.20pm	15mins
		<ul style="list-style-type: none"> Annual Safeguarding Report 2021/22 Learner Recruitment 			
ITEMS FOR APPROVAL (including committee recommendations)					
5	22.07	Audit Committee Report & Recommendations:	MV/LJA	5.35pm	20mins
	22.07a	<ul style="list-style-type: none"> Annual Report & Financial Statements 2021/22 			
	22.07b	<ul style="list-style-type: none"> PwC Annual Audit Report 2021/22 			
	22.07c	<ul style="list-style-type: none"> TIAA Internal Audit Annual Report 2021/22 			
	22.07d	<ul style="list-style-type: none"> Annual Self-assessment of Financial Health 2021/22 			
	22.07e	<ul style="list-style-type: none"> Annual Report of the Audit Committee 2021/22 			
	22.07f	<ul style="list-style-type: none"> 2022/23 Internal Audit Strategy & Plan 			
	22.07g	<ul style="list-style-type: none"> 2022/23 Corporate Risk Register 			
	22.07h	<ul style="list-style-type: none"> Treasury Management Policy 			
6	22.08	Finance & Resources Committee Report & Recommendations:	AB/LJA	5.55pm	15mins
	22.08a	<ul style="list-style-type: none"> Finance Report & Q1 Forecast 			
	22.08b	<ul style="list-style-type: none"> Hive Heads of Terms (approval) 			
	22.08c	<ul style="list-style-type: none"> Information Security Framework (Tier 1 Policy) 			
	22.08d	<ul style="list-style-type: none"> F&R Committee Terms of Reference 			
7	22.09	Chair's Action: Fee Policy - Internal Audit Contract - Cost of Living Uplift	ML	6.10pm	10mins
8	22.10	Governance Officer's Annual Report 2021/22	MC	6.20pm	5mins
9	22.11	HR Policies: Grievance, Disciplinary & Sickness Absence	LJA	6.25pm	10mins
ITEMS FOR MONITORING/ASSURANCE or					
10	Verbal/ demonstration	Key Performance Indicators/Balance Scorecard	LJA	6.35pm	15mins
11		Assurance Reports:			
	22.12	<ul style="list-style-type: none"> Safeguarding 			
	22.13	<ul style="list-style-type: none"> Health, Safety & Sustainability 			
	22.14	<ul style="list-style-type: none"> Diversity & Inclusion 			
CORPORATION BUSINESS					
12	22.15	Governance & Membership Committee Report & Recommendations:	SB	6.50pm	15mins
		<ul style="list-style-type: none"> Reappointments - Mr M Preece & Mr C Freegard 			
		<ul style="list-style-type: none"> G&M Committee Annual Report (for assurance) 			
		<ul style="list-style-type: none"> Governance Self-assessment feedback 			
13	Verbal	Classification of business	MC		
14		Any other business			
		Confidential - Recommendations of the Remuneration Committee	ML	7.05pm	

Close: 7.15pm