



# COLEG GWENT FURTHER EDUCATION CORPORATION

## AGENDA

Meeting to be held, Tuesday 1 December 2020, via Microsoft Teams

5.00pm

- |     |   |                    |
|-----|---|--------------------|
| 1   | <b>Apologies and Declaration of Interests</b>             | Governance Officer |
| 2   | <b>Welcome &amp; Chair's update</b>                       | Mr Langshaw        |
|     | <b>Previous meeting, 29 September 2020</b>                | Mr Langshaw        |
| 3i  | 20.12a Draft Minutes of the previous meeting              |                    |
|     | 20.12b Draft Confidential Minutes of the previous meeting |                    |
| 3ii | 20.13 Matters arising                                     |                    |

### FOR INFORMATION

- |   |        |  |             |
|---|--------|--|-------------|
| 4 | 20.14  | Principal's Report                               | Mr Lacey    |
| 5 | 20.15  | Financial Report - Q1 Forecast                   | Ms Astell   |
| 6 | 20.16  | F&R Committee Chair's Report                     | Mr Basnett  |
| 7 | verbal | Health, Safety & Sustainability Committee update | Mrs Astell  |
| 8 | 20.29  | Link Governor Report - Safeguarding              | Mr Morrison |

### FOR DECISION/APPROVAL

- |    |       |  |                    |
|----|-------|--|--------------------|
| 9  | 20.19 | C&Q Committee Chair's Report & Recommendations: <ul style="list-style-type: none"><li>• Annual Safeguarding Report (Appendix 1)</li><li>• Terms of Reference of the C&amp;Q Committee (Appendix 2)</li></ul> | Mrs Swaffield      |
| 10 | 20.18 | Chair's Action – Staff Pay Award   | Mr Langshaw        |
| 11 | 20.20 | Governance Officer's Annual Report 19/20   | Governance Officer |
| 12 | 20.21 | Audit Committee Chair's Report & Recommendations:  | Mr Veale           |
|    | 20.22 | • Corporate Risk Register 20/21  |                    |
|    | 20.23 | • Internal Audit Annual Report 19/20   |                    |
|    | 20.24 | • Annual Report of the Audit Committee 19/20   |                    |
|    | 20.25 | • Annual Statement of Financial Health   |                    |
|    | 20.26 | • PwC External Auditor's Annual Report 19/20   |                    |
|    | 20.27 | • Coleg Gwent Annual Report & Financial Statements 19/20   |                    |

- |    |        |  |                    |
|----|--------|--|--------------------|
| 13 | 20.28  | <b>Search Committee Chair's Report &amp; Recommendations:</b> <ul style="list-style-type: none"><li>• Annual Report of the Search Committee (Appendix 2)</li><li>• Reappointment – Mr Basnett</li><li>• Appointment – Student Governor</li><li>• Chair &amp; Vice Chair Role Profile (Appendix 3)</li><li>• Composition of the Board</li></ul> | Mrs Ball           |
| 14 | Verbal | <b>Classification of business</b>  | Governance Officer |
| 15 |        | <b>Any other business</b><br>To note appointment of new Vice Chair<br>Student Governor retirement  | Mr Langshaw        |
| 16 |        | <b>Confidential</b> - Recommendations of the Remuneration Committee:   | Mr Langshaw        |