



**COLEG GWENT  
FURTHER EDUCATION CORPORATION  
AGENDA**

**Meeting to be held, Tuesday 18<sup>th</sup> December 2018, the Boardroom, Crosskeys Campus**

**5.00pm - Governor briefing: Higher Education – Quality & Strategy Update (Angela Lewis, Head of HE)**

**5.30pm**

- |     |       |   |                    |        |
|-----|-------|---|--------------------|--------|
| 1   |       | <b>Welcome and Chair's update</b>                       | Mr Langshaw        |        |
| 2   |       | <b>Apologies and Declaration of Interests</b>           | Governance Officer |        |
| 3i  |       | <b>Meeting, 20<sup>th</sup> November 2018</b>           | Mr Langshaw        |        |
|     | 18.25 | Draft Minutes of the meeting held 20/11/18              |                    |        |
|     | 18.26 | Draft Confidential Minutes of the meeting held 20/11/18 |                    | 5 mins |
| 3ii | 18.27 | <b>Matters arising update</b>                           |                    |        |

**FOR INFORMATION**

- |    |        |   |                    |         |
|----|--------|---|--------------------|---------|
| 4  | 18.28  | <b>Principal's Report, December 2018</b>        | Mr Lacey           | 10 mins |
| 5  | 18.29  | <b>Monthly Financial Report, November 2018</b>  | Ms Astell          | 10 mins |
| 6  | 18.30  | <b>Learner Recruitment Update</b>               | Ms Gamlin          | 10 mins |
| 7  | 18.31  | <b>Learner Voice Report - Term 1 2018-19</b>    | Ms Gamlin/Mr Smith | 15 mins |
| 8  | 18.32  | <b>Safeguarding Annual Report 2017-18</b>       | Ms Gamlin/Mr Smith | 15 mins |
| 9  | 18.33  | <b>Annual Complaints Report summary 2017-18</b> | Ms Gamlin/Mr Smith | 5 mins  |
| 10 | Verbal | <b>Student Governor retirement</b>              | Mr Langshaw        | 5 mins  |

**FOR DECISION/APPROVAL**

- |    |                 |   |                    |         |
|----|-----------------|---|--------------------|---------|
| 11 | 18.34<br>18.34a | <b>Higher Education – Annual Academic Assurance Statement</b><br>Additional supporting information – HE Assurance Statement | Ms Gamlin/Ms Lewis | 10 mins |
| 12 | 18.35           | <b>Staff Pay Award</b>  | Mr Lacey           | 10 mins |
| 13 | 18.36           | <b>Usk Development – Capital Expenditure Proposal and Proposal to move to next stage</b>                                    | Ms Astell          | 20 mins |

Contd.

- 14 18.37 **Search Committee recommendations (with update & Annual Report)** Ms Aldridge 10 mins  
Caitlin Nedahl – Student Governor (Calendar year 2019)  
Sian Hughes – Re-appointment BS Staff Governor  
Paul Davenport – Re-appointment (External Audit Committee Member)  
Gareth Watts – Re-appointment (External Audit Committee Member)
- 15 Verbal **Classification of business** Governance Officer
- 16 **SILENT PAPERS**
- 18.38 Use of the Seal & information on subsidiary structure
- 17 **Any other business**

