

## AAT Diploma in Accounting (Full Qualification) Level 3



### In a nutshell

This course is progression from Level 2 Foundation Certificate in AAT and will enable you to gain further skills to progress within the accountancy field.

### This course is for you if...

- ... You have completed the AAT Level 2 Foundation Certificate in Accounting
- ... You want to further your skills and knowledge in the accountancy field
- ... You want to work in an accountancy setting.

### What will I be doing?

The professional Association of Accounting Technicians (AAT) full time course is offered at only a limited number of locations across south Wales.



## COURSE INFORMATION LEAFLET

You will study a range of essential and complex accounting tasks, including maintaining cost accounting records and the preparation of reports and returns. Key themes included throughout this qualification include technology, ethics, sustainability and communication.

This qualification comprises four mandatory units:

- Business Awareness
- Financial Accounting: Preparing Financial Statements
- Management Accounting Techniques
- Tax Processes for Businesses.

The four units are assessed individually through computer-based end of unit assessments.

You'll achieve the following qualifications:

AAT Level 3 Diploma in Accounting

### [Skills Activities](#)

Level 3 Certificate in Financial Studies (CeFS)

### **What is expected of me?**

In order to access this course, you'll have employment within the industry and the ability to demonstrate relevant skills (according to an AAT checklist for direct entry) or, the completion of the AAT Level 2 Foundation Certificate in Accounting

Full commitment to attendance is required, as well as respect for others, enthusiasm for the subject and self-motivation. You'll be continually assessed and you'll continue your studies and coursework during your own time.

### **What comes next?**

AAT Level 4 Diploma in Professional Accounting which you can do full-time or part-time at Coleg Gwent.

On completion, students can successfully undertake a role in finance.

Apply online at [www.coleggwent.ac.uk](http://www.coleggwent.ac.uk)

[studentrecruitment@colegwent.ac.uk](mailto:studentrecruitment@colegwent.ac.uk) | 01495 333777 (Croesawn alwadau yn Gymraeg)





## COURSE INFORMATION LEAFLET

Skills developed through this qualification could lead to employment as:

- Accounts Assistant
- Accounts Payable and Expenses Supervisor
- Assistant Accountant
- Audit Trainee
- Credit Controller
- Finance Assistant
- Finance Officer
- Payroll Supervisor
- Senior Bookkeeper
- Tax Assistant.

### **Additional information**

To study an AAT course, you need to register with the AAT as a student. The college will pay for your AAT registration. You will also need to enrol with the college.

You will need to purchase workbooks at an approximate cost of £70. You will also be required to pay a deposit of £35 for tutorial books. Your deposit will be returned to you at the end of the academic year, providing the books are returned in good condition.

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