

CIPD Foundation Certificate in People Practice Level 3



In a nutshell

This Foundation Certificate in Human Resource Practice qualification provides a clear introduction to Human Resources. As well as providing a recognised professional qualification, it will help you to acquire a wide range of relevant, practical skills that you can apply in the workplace.

This course is for...

...those studying, aspiring to, or embarking on, a career in people practice.

...those who are working in a people practice support role and wish to develop their knowledge and deliver immediate and short-term value for their organisation.

...those who wish to develop the specialist knowledge, skills and understanding required to be a people professional.

Course content



COURSE INFORMATION LEAFLET

The certificate programme is organised into modules, with an assignment for each of 1500 to 2000 words. By attending all modules, candidates will meet certain criteria in terms of both content and number of training hours set by the Chartered Institute of Personnel and Development (CIPD):

Module 1 – Business Culture and Change in Context

Module 2 – Principles of Analytics

Module 3 – Core Behaviours for People Professionals

Module 4 – Essentials of People Practice (Recruitment and Selection; Performance Management; Training).

Entry Requirements

You will need to attend the course either for one day or evening per week for 20 or 40 weeks respectively (120 hours).

You will need to complete an assignment of 1500 to 2000 words for each of the modules.

CIPD's Intermediate Certificates provide a professionally recognised qualification and it is essential that you become a CIPD member once you start studying the qualification. The course price does not include CIPD student membership registration fees (which must be paid directly to the CIPD).

Additional information

Students who successfully complete the course are awarded a CIPD Foundation Certificate in People Practice.

On successful completion of this course you can transfer onto the Level 5 Associate Diploma in People Management.

Apply online at www.coleggwent.ac.uk

studentrecruitment@colegwent.ac.uk | 01495 333777 (Croesawn alwadau yn Gymraeg)

